

TOLLESHUNT MAJOR PARISH COUNCIL
MINUTES OF THE ORDINARY REMOTE MEETING OF THE ABOVE COUNCIL
HELD ON 2.3.2021

PRESENT:

Chair – Councillor A Payne
 Vice Chair – Councillor T Deer
 Councillors M Coster, K Neath and A Taylor
 V Banyard (parish clerk)
 No members of the public were present.

Prior to the commencement of the meeting- Public session.

To allow members of the public to ask or answer questions or give evidence or information on matters relevant to the business of the Council.
 No issues were raised.

4359.20 To receive apologies for absence and Declarations of Interest in the Meeting’s agenda items

Apologies for absence were received from Councillors N Wood and M Thompson (Ward Member)
 No Declarations of Interest were made.

4360.20 To approve the Minutes of the Ordinary remote Meeting held on 2.2.2021.

It was **RESOLVED** to approve the above Minutes.

4361.20 To receive information on items included in the above Minutes.

It was **RESOLVED** to add two invoices from Maldon District Council to the payments to be made at the meeting.

4362.20 To consider arrangements for the filling of the vacancy on the Council by co-option.

Two residents have been approached to see if they would like to join the Council but both declined. A further person will be asked if they have an interest.

4363.20 Planning

a) To receive any planning decisions from Maldon District Council – None have been received.

It was noted that no decision has yet been made on Field View Cottage.

The noise and waste management plans for The Willows in Brick House Lane are now in place and will be monitored.

b) Latest planning applications – There were none to consider.

c) Enforcement issues

The Parish Council has not yet been formally advised but it is understood that Essex County Council is seeking a temporary Stop Notice for waste management activities by Stigs at Wicks Manor Farm, and the Traffic Commissioner has not yet made a decision about the granting of an HGV licence. However, residents have reported continued lorry activity at the site, and both Essex County Council and Maldon District Council have been advised. It was also reported that Stigs have erected two buildings without planning permission. Councillor Mrs Thompson will be asked to look into this issue with the District Council.

4364.20 Finance

a) The financial report and bank reconciliation for March were received.

b) It was **RESOLVED** to authorise the following expenditure:

1.	£ 343.52	Miss V Banyard	Clerk’s salary (new rate SCP8) and back pay Mar 20-Jan 21 (SCP 7) and office allowance
2.	£ 81.38	HMRC	Clerk’s tax Mar
3.	£ 34.32	Miss V Banyard	Clerk’s expenses – internet, stamps (12x2nd), travel allowance Nov 2020-31.3.2021 (48 miles at 45p per mile) ,envelopes
4.	£ 183.33	Rayleigh Carpentry	Repairs for Millenium Bench

c) It was **RESOLVED** To appoint Mrs N Powell Davies as Internal Auditor of the accounts for the year ending 31.3.2021.

4365.20 Update on the insurance claim from the owners of The Old School House Tolleshunt D'Arcy Road alleging that cracks in the walls of the property are due to oak trees in the control of the Parish Council.

Councillors were advised that another claim for subsidence caused by trees has been made by the residents of Oak House Tolleshunt D'Arcy Road. This will also be referred to the Parish Council's insurers.

4366.20 To receive a report on any matters concerning the Covid-19 pandemic

It was **RESOLVED** that consideration should be given at the next meeting to the holding of a post Covid village party.

A sign has now been put up in the playing field notifying that the outdoor gym trail should not be used at the current time.

4367.20 To consider any issues concerning the playing field and play area – including:

a) Play area – rust proofing and painting work. Councillor Mr Deer has received information about the cost of such work.

b) Progress report on the application for grant funding – new equipment for the play area and field. Councillor Mr Coster advised that he has received four quotes for installing new two seat swings and is awaiting two more. One quote has been received for the new gym equipment and it was decided to go ahead with this company. It is hoped that news will shortly be heard about the success of the grant application.

c) The resurfacing of the car park – update. Councillor Mr Deer has been investigating prices for this work but nothing will be done until better weather as the car park is very wet. He will continue to look for further quotes. It was **RESOLVED** to set aside a budget of £600 for the resurfacing, and it is hoped to borrow some levelling machinery to roll in the new surface.

d) To consider and approve the draft policy on the use of Unmanned Aerial Vehicles in the playing field. It was **RESOLVED** in the first instance to adopt the policy as presented, even though it cannot be enforced in law. It will then be necessary to completely overhaul the playing field bye laws to bring them up to date.

e) Any other issues concerning the playing field.

No issues were raised

4368.20 To consider any Highways issues

a) Trucam report. It was **RESOLVED** to ask Maldon District Council to provide 2 x half hour patrols per month for the coming year

b) Update on resumption of Community Speedwatch. No date has yet been given for the resumption of patrols.

c) To consider information on Speed cameras and Speed Indicator Devices. Councillor Neath is investigating speed cameras and the matter is now with the Highways Liaison officer for this area. She has yet to find a contact for information about SIDs.

d) Local Highways Panel Scheme. Application for a walkable verge from the playing field car park to St Nicholas Hall – any updates. Councillor Mr Durham (ECC) has yet to provide a progress report for this scheme.

e) Any other issues concerning Highways or public rights of way.

The damaged lorry sign at the junction of Witham Road and Loamy Hill Road will be reported to Highways, as will two speed limit signs (one damaged, the other obscured by vegetation) just before this junction. The clerk will check what has recently been reported to Highways and what action has been taken.

4369.20 To review the Council's Financial Regulations.

It was **RESOLVED** to adopt the Financial Regulations with alterations to points 10.3 and 11.1 whereby the Parish Council will obtain one quote for works up to £500 and will strive to obtain three quotes for works above £500. It was agreed that if remote meetings continue for some time in the future it may be necessary to further review the Financial Regulations.

4370.20 To note any other issues which may be raised.

It was reported that during the recent snowy period residents were able to make use of the highways salt left over from previous years. There are still eight bags remaining.

4371.20 To set the date and frequency of future meetings.

It was **RESOLVED** that the next Ordinary Remote meeting will take place on 6.4.2021 and will be preceded by the Annual Assembly at 7.30 pm.

4372.20 To consider other items for information or for inclusion on future agendas

No other issues were raised.

As there was no further business the meeting was closed at 8.44 pm.

The above Minutes were approved by the Council at its meeting dated 6.4.2021 and recorded as Minute Ref: 6374.20.