

**TOLLESHUNT MAJOR PARISH COUNCIL**

**MINUTES OF THE ORDINARY REMOTE MEETING OF THE ABOVE COUNCIL  
HELD ON 3.11.2020**

**Present:**

Chairing the meeting: Councillor T Deer (Vice Chair)  
Councillors A Payne, A Taylor and K Neath  
V Banyard (Parish clerk)  
No members of the public were in attendance

**Prior to the commencement of the meeting- Public session.**

To allow members of the public to ask or answer questions or give evidence or information on matters relevant to the business of the Council.  
No issues were raised.

**4308.20 To receive apologies for absence and Declarations of Interest in the Meeting's agenda items**

Apologies for absence were received from Councillor N Wood.

**4309.20 To approve the Minutes of the Ordinary remote Meeting held on 6.10.2020.**

It was **RESOLVED** to approve the above minutes.

**4310.20 To receive information on items included in the above Minutes.**

No issues were raised.

**4311.20 Planning**

a) To receive planning decisions from Maldon District Council. The following was noted:

HOUSE/MAL/20/00727 3 Highams Farm Cottages Maldon Road Tolleshunt Major	Erection of single storey front extension, two storey side extension, single storey rear extension and detached double garage	<b>Approved</b>
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b) Latest planning applications. The following were considered:

20/00984/ HOUSE	Farm shop at junction of Braxted Park Road and Maldon Road Tolleshunt Major	Extension to farm shop. It was <b>RESOLVED</b> to support this application in principle as the farm shop is very popular and has served a big need in recent times. There are however some concerns about the amount of signage at this site which could distract drivers, and also the proposal to move the access road into the site nearer to the busy adjacent crossroads. There is also a bus stop close to the site which may be affected by the proposal. It was noted that a letter with the application states that the proposed new building would not be used as a second retail outlet.
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20/00988/ HOUSE	Dudley House Tudwick Road Tolleshunt Major	Two storey side extension, single storey rear extension and new vehicular access and cart lodge building. This application is supported. The Parish Council would welcome advice on the difference between a cart lodge and a garage, as there is an interchange of words on this application which makes the intention rather unclear.
20/00493/FUL	Land south of Beckingham Business Park Beckingham Street Tolleshunt Major	Erection of 13no. business and general industrial units (use classes B1b, B1c, and B2), office block (use class B1a) and cafe (use class A3), complete with related infrastructure including road, parking spaces, drainage, landscaping and ecological area. Amended application – submission of additional information. It was <b>RESOLVED</b> to object to this application as there is still a great concern about the extra traffic which could be generated by this proposal. Councillor Miss Neath will compile a draft response to be circulated to all councillors for approval. It was agreed that residents should be made aware of this application so that they could comment to Maldon District Council as they saw fit. A notice would be placed on Facebook to this effect.

- c) To consider any response received from Maldon District Council concerning enforcement issues. No further updates have been received but the matter is being dealt with.
- d) To consider any other planning issues. No issues were raised.

#### 4312.20 Finance

- a) The financial report and bank reconciliation for November were received. The monthly check of accounts has been carried out by Councillors A Payne and T Deer.
- b) It was **RESOLVED** to authorise the following expenditure:

1.	£ 206.00	Miss V Banyard	Clerk's salary and allowance Nov
2.	£ 47.00	HMRC	Clerk's tax Nov
3.	£ 29.90	V Banyard	Clerk's expenses: internet, postage (7x2nd), travelling expenses for posting agenda on notice board, delivering cheques for signature (May-Oct)
4.	£ 20.00	Royal British Legion	Poppy wreath

- c) Update on invoicing by Maldon District Council for playing field maintenance.  
Councillor Mr Payne has been liaising with Peter Clarke of Maldon District Council to find a way in which the Council can check the work done in the grounds maintenance contract. There are still some concerns that not everything is being carried out as it should be. Councillor Mr Payne is revising the contract form so that specific details of the work carried out on each visit is shown.

**4313.20 To receive a report on matters concerning the Covid-19 pandemic.** With the second lockdown now certain, details of the emergency helpline for the district will be made available on Facebook.

**4314.20 To consider any issues concerning the playing field and play area – including:**

- a) Play area: report on re-opening and repair works. With the second lockdown now imminent the government has not asked for play areas and playing fields to be closed. All small repairs as mentioned in the play area inspection report have now been carried out, and the rotten wood has been removed from the balance beam. Councillor Mr Payne completed a short Risk Assessment for the re-opening of the play area, and this will be circulated to all councillors.
- b) Progress report on the application for grant funding – new equipment for the play area and field. No update was available.
- c) The resurfacing of the car park. No update was available.
- d) Any other issues concerning the playing field. No issues were raised.

**4315.20 To consider any Highways issues**

- a) Trucam reports. The most recent report was not yet available.
- b) Update on resumption of Community Speedwatch. All further training has been cancelled for the time being due to the second lockdown.
- c) Local Highways Panel Scheme. Application for a walkable verge from the playing field car park to St Nicholas Hall. There was nothing to report.
- d) Any other issues concerning Highways or public rights of way. It was noted that there have been a number of sightings of Stigs' lorries operating out of Wicks Manor in Witham Road, but it is not known if the Goods Vehicle Licence has been granted. Stigs' website is also showing Wicks Manor as its headquarters and registered office. A letter will be sent to the Traffic Commissioner asking if the licence has been granted.

**4316.20 To note any other issues which may be raised.**

- a) Arrangements for Remembrance Sunday – the Lone Soldier. Due to further government restrictions the service has been cancelled, but bells will be rung at the church and the wreath laid.
- b) Benches on Bell Green. There are two benches on the green, one in memory of Mr Lane and the other is the Millennium bench. Both need some maintenance work, and Councillors Mr Payne and Mr Deer will see what needs to be done.

**4317.20 Consultation – Committee on Standards in Public Life**

To consider whether the Parish Council wishes to make a response to this consultation. It was **RESOLVED** that the Parish Council will make no comment on the above.

**4317.20 To set the date and frequency of future meetings.**

It was **RESOLVED** to hold the next remote meeting of the Council on 1.12.2020.

**4318.20 To consider other items for information or for inclusion on future agendas**

No issues were raised.

As there was no further business the meeting was closed at 8.47 pm.

**The above Minutes were approved at the remote meeting held on 1.12.2020 and recorded as Minute Ref: 4320.20**