

**TOLLESHUNT MAJOR PARISH COUNCIL**

**MINUTES OF THE ORDINARY REMOTE MEETING OF THE ABOVE COUNCIL  
HELD ON 6.10.2020**

**PRESENT:**

CHAIR – COUNCILLOR T PAYNE

VICE CHAIR – COUNCILLOR T DEER

COUNCILLORS MR COSTER, MISS NEATH AND MRS TAYLOR

MISS V BANYARD (PARISH CLERK)

No members of the public were in attendance.

**Prior to the commencement of the meeting- Public session.**

To allow members of the public to ask or answer questions or give evidence or information on matters relevant to the business of the Council.

No issues were raised.

**4298.20 To receive apologies for absence and Declarations of Interest in the Meeting's agenda items**

Apologies for absence were received from Councillor Mr Wood and the Ward Member Councillor Mrs Thompson.

There were no Declarations of Interest.

**4299.20 To approve the Minutes of the Ordinary remote Meeting held on 1.9.2020.**

It was **RESOLVED** to approve the above Minutes.

**4300.20 To receive information on items included in the above Minutes.**

No issues were raised.

**4301.20 Planning**

a) Planning decisions from Maldon District Council – none had been received.

b) Latest planning applications. The following were considered.

20/00939/HOUSE	14 Beckingham Street Tolleshunt Major	Proposed new garden workshop. It was <b>RESOLVED</b> to comment that the purpose of the proposed workshop is not clear, and there is concern that the proposed new extension at this site has roller doors at each end, as has the workshop. Its use could affect the amenities of the adjacent property.
20/00938/HOUSE	14 Beckingham Street Tolleshunt Major	Proposed two side/rear extension. Single storey rear extension and porch. It was <b>RESOLVED</b> to make no comment on this application.

c) To consider any response received from Maldon District Council concerning enforcement issues. No further updates have been received but the matter is being dealt with.

d) To consider the Parish Council's response to the government white paper on the reform of the planning system – Planning For The Future.

It was **RESOLVED** that Councillors Miss Neath and Mr Payne should work on a draft response, which will then be circulated to all councillors for comment before being sent.

- e) To consider any other planning issues.  
No other issues were raised.

#### **4302.20 Finance**

- a) The financial report and bank reconciliation for October were received.  
b) It was **RESOLVED** to authorise the following expenditure:

1.	£ 206.00	Miss V Banyard	Clerk's salary and allowance Oct
2.	£ 47.00	HMRC	Clerk's tax Oct
3.	£ 3.75	Miss V Banyard	Clerk's expenses Oct – internet
4.	£ 143.88	Zoom Video Communications	Zoom upgrade (authorised at the meeting on 1.9.2020)

Councillors Mr Deer and Mr Payne had received and approved the Parish Council accounts spreadsheet updated to October 2020.

- c) Update on invoicing by Maldon District Council for playing field maintenance.  
After a meeting with Paul Clarke from Maldon District Council it was agreed that Councillor Mr Payne will set up a form to be used by the contractors to specify the work that they have done, and payments will then be made on a quarterly basis. This will allow the Parish Council to keep a check on what is done and avoid any further confusion. Maldon District Council will be asked to backdate the form and invoices to April 2020.

#### **4302.20 To receive a report on matters concerning the Covid-19 pandemic**

There was nothing to report.

#### **4303.20 To consider any issues concerning the playing field and play area – including:**

- a) Play area: update on repair work and painting of equipment following the recent inspection.

Repairs and painting works have been put on hold due to the weather. Councillors Mr Deer and Mr Payne will look again at the various issues and a decision will then be made to re-open the play area, with appropriate signage for Covid 19 restrictions.

- b) Progress report on the application for grant funding - new equipment for the play area and field.

There was nothing new to report.

- c) The resurfacing of the car park – update.

There was nothing to report due to the absence of Councillor Mr Frost.

- d) Any other issues concerning the playing field.

No issues were raised.

#### **4304.20 To consider any Highways issues**

- a) Trucam reports. It was noted that in August 2020, over 2 x half hour patrols, 5 captures of speeding vehicles were made.

- b) Update on resumption of Community Speedwatch.

No date has yet been given for the new pilot scheme to go ahead.

- c) Local Highways Panel Scheme. Application for a walkable verge from the playing field car park to St

Nicholas Hall:

No further updates have been received.

- d) Any other issues concerning Highways or public rights of way.

It was noted that a shrub is overhanging the highway at the corner of Tudwick Road and Tolleshunt D'Arcy Road. Councillors Mr Deer and Mr Payne will investigate and speak to the landowner.

**4305.20 To note any other issues which may be raised.**

a) Purchase of poppy wreath for Remembrance Sunday – the Lone Soldier. The poppy wreath has been ordered and Councillor Mr Payne will discuss with the churchwardens if any form of service will take place.

**4306.20 To set the date and frequency of future meetings.**

The next remote meeting will be held on 3.11.2020.

**4307.20 To consider other items for information or for inclusion on future agendas**

No other issues were raised.

As there was no further business the meeting was closed at 9.36 pm.

**The above Minutes were approved at the meeting held on 3.11.2020 and recorded as Minute Reference 4309.20**