

TOLLESHUNT MAJOR PARISH COUNCIL

NOTICE OF THE ORDINARY REMOTE MEETING OF THE ABOVE COUNCIL

Dear Councillor

You are summoned to attend the Ordinary Remote Meeting of the above Council to be held on **Tuesday 1st September 2020** at 7.30 pm.

Members of the public who wish to join the meeting should e mail Councillor Trevor Deer (t.deer.pt@gmail.com) for further details.

V Banyard

V Banyard
Clerk to the Council
27.8.2020

AGENDA

Prior to the commencement of the meeting- Public session.

To allow members of the public to ask or answer questions or give evidence or information on matters relevant to the business of the Council.

4283.20 To receive apologies for absence and Declarations of Interest in the Meeting's agenda items

4284.20 To approve the Minutes of the Ordinary remote Meeting held on 21.7.2020.

4285.20 To receive information on items included in the above Minutes.

4286.20 Planning

- To receive any planning decisions from Maldon District Council – none received to date.
- Latest planning applications – to comment on any planning applications which may be received before the date of the meeting – none received to date.

Applications can be viewed at the Maldon District Council website – Planning Search

- Update on the application for a Goods Vehicle Operator's Licence at Wicks Manor Witham Road Tolleshunt Major – Stigs Grab Services Ltd.
- To consider any response received from Maldon District Council concerning enforcement issues. Penny Lodge - No further updates have been received but the matter is being dealt with.
- To consider any other planning issues.

4287.19 Finance

- To receive a financial report and bank reconciliation for July.
- To authorise the following expenditure:

1.	£ 206.00	Miss V Banyard	Clerk's salary and allowance Aug
2.	£ 47.00	HMRC	Clerk's tax Aug
3.	£ 206.00	Miss V Banyard	Clerk's salary and allowance Sept
4.	£ 47.00	HMRC	Clerk's tax Sept
5.	£ 15.30	Miss V Banyard	Clerk's expenses Aug and Sept – internet, postage (12 x 2 nd)
6.	£ 82.08	Maldon District Council	Trucam . April – June 2020

- Update on invoicing by Maldon District Council for playing field maintenance. The clerk has spoken to the officer concerned who will revise the most recent invoice. Nothing further heard to date.
- To consider the purchasing of a Zoom upgrade for use in future meetings.

4288.20 To review the Parish Council's Standing Orders

4289.20 To receive the up to date Parish Council Assets Register.

4290.20 To consider any future training needs and courses for the clerk and/or Councillors.

4291.20 To receive a report on matters concerning the Covid-19 pandemic

4292.20 To consider any issues concerning the playing field and play area – including:

- a) Play area: update on repair work to equipment following the recent inspection, and the re-opening of the play area now that government restrictions have been lifted.
- b) Progress report on the application for grant funding – new equipment for the play area and field.
- c) The resurfacing of the car park – update.
- d) Any other issues concerning the playing field..

4293.20 To consider any Highways issues

- a) Issues concerning parking outside Beckingham Business Park – any updates.
- b) Trucam reports. July 2020 – 2 x half hour patrols – 6 captures
- c) Local Highways Panel Scheme. Application for a walkable verge from the playing field car park to St Nicholas Hall – any updates.
- d) Any other issues concerning Highways or public rights of way.

4294.20 To consider arrangements for the review of the Parish Council’s staffing policy.

4295.20 To note any other issues which may be raised.

4296.20 To set the date and frequency of future meetings.

4297.20 To consider other items for information or for inclusion on future agendas

The next meeting of the Parish Council will be advertised in due course on the Parish Council’s website and the notice board in the bus shelter